



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Provincial Environment and Natural Resources Office
Agusan del Norte



REQUEST FOR QUOTATION/ PROPOSAL

(thru NEGOTIATED PROCUREMENT under SMALL VALUE PROCUREMENT , Sec. 53.9)
(GOODS)

PR NO: 2025-05-114
PR
DATE: 05/05/2025
END-USE CENRO-NASIPIT
ABC: 265,559.48

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT
RFQ NO: 2025-05-055
DATE PREPARED: 05-08-2025
CLOSING DATE: 05-13-2025
CLOSING TIME: 08:00AM

Dear Sir/Ma'am

The Department of Environment and Natural Resources CARAGA Region, Brgy. Ambago, Butuan City is inviting of known qualificationssuppliers/distributors/contractors for a bid proposals covering the hereunder project:

ITEM NO	ARTICLE DESCRIPTION	QTY	UNIT	DENR ABC		SUPPLIER'S QUOTED PRICE (Php)	
				UNIT COST	TOTAL COST	Unit Price	Total Price
	Procurement of ICT supplies and equipment for CENRO Nasipit						
1	DIGITAL VOICE RECORDER built-in memory: 16gb, built-in microphone, calendar search, LCD backlight, PC connectivity, playback format: MP3/WAV/WMA/AAC, recording format: linearPCM/MP3, usb connection charging, battery life: approx. 17hrs (MP3 192kbps), A-B repeat, noise cut, easy search, sleek and mettalic design with carrying box and usb cable	1	unit	7,339.16	7,339.16		
2	DESKTOP, for Mid-Range Users 21.5" Monitor Micro Form Factor Intel Core i5-8500T, (6 Cores/0MB/6T Up to 3.5 Ghz/25W), Intel Integrated Graphics, 8GB 1x 8GB DDR4, 2666Mhz, Non-ECC, 2.5" 1TB (7,200rpm), with UPS, license windows 10 pro sticker, keyboard and mouse	2	unit	42,390.40	84,780.80		
3	EXTERNAL HARD DRIVE capacity: 1TB; storage media: 2.5" SATA HDD; system compatibility: Windows, Mac Os, Linux OS; Warranty: at least three (3)years; interface (min.): USB 3.2; accessories: with USB 3.0 cable	2	unit	3,014.96	6,029.92		

4	LAPTOP, Lightweight Processor: Intel Core i5 12th Gen RAM: 8GB Storage: 512GB SSD Display: 15.6" Full HD (1920x1080) Graphics: Intel Iris Xe Graphics, license windows 10 pro sticker with charger bag and wireless mouse	2	unit	46,800.00	93,600.00		
5	LAPTOP Intel® Core™ i5 13th Gen, 16" LCD, Screen Resolution: 1920 x 1080 pixels, Screen Technology: UPS, Processor, Processor Speed: 4.6 GHz, OS, Windows 10 Home, Storage: 512GB/1000GB, Storage Type: SSD, Upgradeable Storage: Yes, RAM: 16 GB, Upgradeable RAM Yes, RAM Type: DDR 4	1	unit	49,500.00	49,500.00		
6	COMPUTER MOUSE, Wireless	5	unit	161.92	809.60		
7	UNINTERRUPTIBLE POWER SUPPLY 625VA/300 watts, runtime up to 30 minutes, no. of outlets: 4 (at least)	3	unit	4,500.00	13,500.00		
8	PRINTER print speed: up to 8.5ipm for black and white and 4.5ipm for color; high yield ink bottles, compact size; number of paper trays: 1; standard paper input capacity: up to 50 sheets; with built-in ink tank	1	unit	10,000.00	10,000.00		
TOTAL					265,559.48		
	Documentary Requirements: (to be submitted together with the proposal)						
	1. Mayor's/Business Permit;						
	2. PhilGEPS Reg. Number/PhilGEPS Certificate;						
	3. DTI Registration Certificate;						
	4. Land Bank Account						

The Procuring Entity is inviting all suppliers/distributors/contractors to submit on specified date, a FINAL PROPOSALS from a legally, technically and financially capable suppliers/distributors/contractors.

The Procuring Entity shall draw up a list of at least three(3) suppliers/distributors/contractors of known qualifications which will submit proposal that meet the Procuring Entity's minimum technical requirement and should not exceed the ABC.

Interested suppliers/distributors/contractors may obtain application forms and further information from 8:00 A.M to 5:00 P.M., Monday to Friday at the BAC Secretariat's Office, DENR PENRO-AND, TINIWISAN Butuan City.

The deadline for the submission of bid proposals will be on **May 13, 2025** Qualified proposals will be notified of award and contract execution.

The Department of Environment and Natural Resources PENRO-ADN has the rights to reject any proposals, annul, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected suppliers/distributors/contractors in accordance with Sec.41 of Revised IRR9184

FE C. DACUMOS
DMO-V/Chief, TSD
BAC, Chair

Signature Over Printed Name

Company Name

Address

Canvass By:

Tel No. /Cellphone No. / e-mail address

TERMS AND CONDITIONS

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the Service Provider
8. The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements
10. Payment shall be made in accordance with the Terms of Conditions of the Contract.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it