



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
 Provincial Environment and Natural Resources Office  
 Agusan del Norte



**REQUEST FOR QUOTATION/ PROPOSAL**

(thru NEGOTIATED PROCUREMENT under SMALL VALUE PROCUREMENT , Sec. 53.9)  
**(CATERING SERVICES)**

PR NO: 2024-12-390  
 PR DATE 12/10/2024  
 END-US PENRO-AND  
 ABC: 67,200.00

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT  
 RFQ NO:2024-12-188  
 DATE PREPARED: 12-10-2024  
 CLOSING DATE: 12-16-2024  
 CLOSING TIME: 08:00AM

Dear Sir/Ma'am

The Department of Environment and Natural Resources CARAGA Region, Brgy. Ambago, Butuan City is inviting of known qualificationssuppliers/distributors/contractors for a bid proposals covering the hereunder project:

ITEM NO	ARTICLE DESCRIPTION	QTY	UNIT	DENR ABC		SUPPLIER'S QUOTED PRICE (Php)	
				UNIT COST	TOTAL COST	Unit Price	Total Price
	<b>CATERING SERVICES FOR PENRO-AGUSAN DEL NORTE YEAR-END ASSESSMENT CY-2024 CUM SALAMAT-PAALAM FOR THE RETIREES AND STRATEGIC PLANNING FOR FY-2025 ON DEC. 18, 2024</b>						
1	<b>AM SNACKS</b>	80	pax	120.00	9,600.00		
	CASSAVA ROLL						
	CALAMANSI JUICE						
2	<b>LUNCH</b>	80	pax	300.00	24,000.00		
	BEEF W/ MUSHROOM						
	FOUR SEASON						
	CHICKEN CORDON BLEU						
	RICE						
	FRUITS						
	JUICE IN CAN						
3	<b>PM SNACKS</b>	80	pax	120.00	9,600.00		
	TUNA SANDWICH						
	JUICE IN CAN						
4	<b>DINNER</b>	80	pax	300.00	24,000.00		
	BARBEQUE (PORK)						
	BUFFALO WINGS						
	FISH FILLET						
	GARDEN SALAD						
	RICE						
	SOFTDRINKS						
	<b>TOTAL</b>				<b>67,200.00</b>		

	<b>2. PhilGEPS Reg. Number/PhilGEPS Certificate;</b>						
	<b>3. DTI Registration Certificate;</b>						
	<b>3. BIR Registration of Certification / Latest Income Tax Return</b>						

The Procuring Entity is inviting all suppliers/distributors/contractors to submit on specified date, a FINAL PROPOSALS from a legally, technically and financially capable suppliers/distributors/contractors. The Procuring Entity shall draw up a list of at least three(3) suppliers/distributors/contractors of known qualifications which will submit proposal that meet the Procuring Entity's minimum technical requirement and should not exceed the ABC. Interested suppliers/distributors/contractors may obtain application forms and further information from 8:00 A.M to 5:00 P.M., Monday to Friday at the BAC Secretariat's Office, DENR PENRO-AND,Tiniwisan Butuan City.

The deadline for the submission of bid proposals will be on **DECEMBER 16, 2024** Qualified proposals will be notified of award and contract execution. The Department of Environment and Naturl Resources PENRO-ADN has the rights to reject any proposals, annul, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected suppliers/distributors/contractors in accordance with Sec.41 of Revised IRR9184

  
**FE C. DACUMOS**  
 DMO-V/Chief, TSD  
 BAC, Chair

\_\_\_\_\_  
 Signature Over Printed Name

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Tel No. /Cellphone No. / e-mail address

Canvass By:

\_\_\_\_\_

**TERMS AND CONDITIONS**

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) caledar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the Service Provider
8. The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm confirmity to the project requirements
10. Payment shall be made in accordance with the Terms of Conditions of the Contract.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it