



REQUEST FOR QUOTATION/ PROPOSAL

(thru NEGOTIATED PROCUREMENT under SMALL VALUE PROCUREMENT , Sec. 53.9)
(CATERING SERVICES)

PR NO: 2024-08-285
 PR DATI 08-30-2024
 END-US TECHNICAL SERVICES DIVISION
 ABC: 77,500.00

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT
 RFQ NO: 2024-08-133
 DATE PREPARED: 08-31-2024
 CLOSING DATE: 09-05-2024
 CLOSING TIME: 08:00AM

Dear Sir/Ma'am

The Department of Environment and Natural Resources CARAGA Region, Brgy. Ambago, Butuan City is inviting of known qualificationssuppliers/distributors/contractors for a bid proposals covering the hereunder project:

ITEM NO	ARTICLE DESCRIPTION	QTY	UNIT	DENR ABC		SUPPLIER'S QUOTED PRICE (Php)	
						Unit Price	Total Price
	Catering services for the conduct of Strategic Planning Workshop for the Marine Protected Area Network (MPAN) Plan of Butuan Bay Development Alliance (BBDA) on September 10-11, 2024 held at DENR 13 Regional Office Training Center, Brgy. Ambago, Butuan City			UNIT COST	TOTAL COST		
DAY 1	Day 1 September 10, 2024 (A.M. Snack+ lunch+ P.M. Snack+ dinner)						
	(A.M. Snack) Spaghetti with bread, Pineapple juice (in can)	55	pax	100.00	5,500.00		
	(Lunch) Fish fillet in sweet and sour sauce, Pork Adobo+Native Chicken Tinola+Fruits+Rice+Fruit juice(in can)	55	pax	300.00	16,500.00		
	(P.M. Snack) Burger, Four seasons juice (in can)	55	pax	100.00	5,500.00		
	(Dinner) Sotanghon Guisado, Beef Steak, Fish fillet, macaroni salad (in saucer plate)+Rice, Fruit juice(in can)	55	pax	300.00	16,500.00		
DAY 2	Day 2 September 11, 2024 (Breakfast+ A.M. Snack+ lunch+ P.M. Snack)						
	(Breakfast) Corn beef, Scrambled Egg with tomato salad, Bacon, Banana, Rice, Coffee with cream	20	pax	300.00	16,500.00		

(A.M. Snack) Puto maya with mango, hot choco (In mug)	55	pax	100.00	5,500.00		
(Lunch) Bulalo soup, Chicken Cordon Bleu+Chopsuey+Chocolate cake+Rice+Fruit juice(in can)	55	pax	300.00	16,500.00		
(P.M. Snack) Baked macaroni with bread,iced tea juice (in glass)	55	pax	100.00	5,500.00		
TOTAL				77,500.00		
Documentary Requirements: (to be submitted together with the proposal)						
1. Mayor's/Business Permit;						
2. PhilGEPS Reg. Number/PhilGEPS Certificate;						
3. Latest Income Tax Return/ Tax Clearance; and						
4. DTI Registration Certificate;						

The Procuring Entity is inviting all suppliers/distributors/contractos to submit on specified date, a FINAL PROPOSALS from a legally, technically and financially capable suppliers/distributors/contractors.

The Procuring Entity shall draw up a list of at least three(3) suppliers/distributors/contractors of known qualifications which will submit proposal that meet the Procuring Entity's minimum technical requirement and should not exceed the ABC.

Interested suppliers/distributors/contractors may obtain application forms and further information from 8:00 A.M to 5:00 P.M., Monday to Friday at the BAC Secretariat's Office, DENR PENRO-AND, Brgy. Tiniwisan Butuan City.

The deadline for the submission of bid proposals will be on **Sept. 06, 2024** Qualified proposals will be notified of award and contract execution.

The Department of Environment and Naturl Resources PENRO-ADN has the rights to reject any proposals, annul, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected suppliers/distributors/contractors in accordance with Sec.41 of Revised IRR9184


FE C. DACUMOS
DMO-V/Chief, TSD
BAC, Chair

Signature Over Printed Name

Company Name

Address

Canvass By:

Tel No. /Cellphone No. / e-mail address

TERMS AND CONDITIONS

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the Service
8. The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements
10. Payment shall be made in accordance with the Terms of Conditions of the Contract.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it
12. IN LINE WITH THE DENR CARAGA R-13 APPLICATION FOR ENVIRONMENTAL MANAGEMENT SYSTEM, STANDARD AND ISO 14001 SERVICE PROVIDER FOR CATERING SERVICES ARE DISCOURAGED THE USE OF BOTTLED MINERAL WATER, BOTTLED SOFTDRINKS AND JUICES, PLASTIC CUPS, SPOONS AND PORK AND OTHER PLASTIC THIS IS TO ADHERE TO MANDATE OF ENVIRONMENTAL OBJECTIVES WHICH IS THE REDUCTION GENERATION OF SOLID WASTE.

