



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
 Provincial Environment and Natural Resources Office
 Agusan del Norte



REQUEST FOR QUOTATION/ PROPOSAL

(thru NEGOTIATED PROCUREMENT under SMALL VALUE PROCUREMENT , Sec. 53.9)
 (GOODS)

PR NO: 2024-05-148
 PR DATE: 05-13-2024
 END-USER: T.S.D / M.E.S
 ABC: 70,000.00

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT
 RFQ NO: 2024-05-074
 DATE PREPARED: 05-15-2024
 CLOSING DATE: 05-22-2024
 CLOSING TIME: 08:00AM

Dear Sir/Ma'am

The Department of Environment and Natural Resources CARAGA Region, Brgy. Ambago, Butuan City is inviting of known qualificationssuppliers/distributors/contractors for a bid proposals covering the hereunder project:

ITEM NO	ARTICLE DESCRIPTION	QTY	UNIT	DENR ABC	SUPPLIER'S QUOTED PRICE (Php)	
					Unit Price	Total Price
	PROCUREMENT OF ICT EQUIPMENTS UNDER THE MONITORING & ENFORCEMENT SECTION OF PENRO AGUSAN DEL NORTE			70,000.00		
1	GEOTAGGING EQUIPMENT	2	UNIT			
	ANDROID 13 OPERATING SYSTEM, OCTA CORE CPU, 128 GB INTERNAL MEMORY, WITH CARD SLOT, TRIPLE REAR CAMERA (50 MEGA PIXEL / 12MP / 5MP), SINGLE FRONT CAMERA (32MP), WIFI 802.11, BLUETOOTH 5.3, GPS, USB TYPE-C 2.0 / OTG, 5000 mAh NON-REMOVABLE BATTERY; 1 YEAR WARRANTY					
	TOTAL			70,000.00		
	Documentary Requirements: (to be submitted together with the proposal)					
	1. Mayor's/Business Permit;					
	2. PhilGEPS Reg. Number/PhilGEPS Certificate;					
	3. Latest Income Tax Return/ Tax Clearance; and					
	4. DTI Registration Certificate;					


The Procuring Entity is inviting all suppliers/distributors/contractos to submit on specified date, a FINAL PROPOSALS from a legally, technically and financially capable suppliers/distributors/contractors.

The Procuring Entity shall draw up a list of at least three(3) suppliers/distributors/contractors of known qualifications which will submit proposal that meet the Procuring Entity's minimum technical requirement and should not exceed the ABC.

Interested suppliers/distributors/contractors may obtain application forms and further information from 8:00 A.M to 5:00 P.M., Monday to Friday at the BAC Secretariat's Office, DENR CARAGA Region, Brgy. Ambago Butuan City.

The deadline for the submission of bid proposals will be on MAY 22, 2024 Qualified proposals will be notified of award and contract execution.

The Department of Environment and Natural Resources CARAGA Region has the rights to reject any proposals, annul, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected suppliers/distributors/contractors in accordance with Sec.41 of Revised IRR9184


D.M.O.-V/Chief, TSD
BAC, Chair

Copy Received by: _____

Canvassed by: _____

TERMS AND CONDITIONS

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the
8. The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements
10. Payment shall be made in accordance with the Terms of Conditions of the Contract.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it



Department of Environment and Natural Resources
Kagawaran ng Kapaligiran at Likas Yaman
Caraga Region
PENRO Agusan del Norte



TERMS OF REFERENCE

**Procurement of Geotagging Equipment as ICT Equipment under the
Monitoring & Enforcement Section of PENRO Agusan del Norte**



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Procurement of Geotagging Equipment as ICT Equipment under the Monitoring & Enforcement Section of PENRO Agusan del Norte

I. ABSTRACT

Title of the Project : **Procurement of Geotagging Equipment as ICT Equipment under the Monitoring & Enforcement Section of PENRO Agusan del Norte**

Approved Budget for the Contract (ABC) : **1.) Geotagging Equipment = 2 units – P 70,000.00**

Project Period : **Forty-five (45) calendar days upon receipt of Notice to Proceed**

II. BACKGROUND

The DENR-PENRO Agusan del Norte recognizes the fast-paced environmental changes brought about by the advancement of technology wherein takes opportunity with the use of modern technology to assist in the surveillance data gathering and monitor compliance to threats encountered/observed in the course of program/activity implementation during forest patrolling such as in the LAWIN Forest and Biodiversity Protection System (LAWIN-FBPS), monitoring/validation of graduated NGP Sites and other related implemented projects, inspection of areas with issued tenurial instruments and other surveillance/monitoring endeavors.

With the fast-growing IT industry and the rapid development of new IT solutions, the DENR-PENRO ADN's organization ensures to keep abreast with the digital era, and heads toward Digital Transformation.

III. PROJECT OBJECTIVES

The main objective of the procurement of (2) units of Geotagging Equipment is to enhance the technological capability of PENRO-ADN's Monitoring & Enforcement Section not only as logistic for documentation and/or recording of observations during field monitoring/inspection but also to provide a real-time data of same thru online transmission of said data to the respective field offices for subsequent information.

IV. SCOPE OF WORK

This project will be procured through "small value procurement" under the category of ICT Equipment and Devices.

Supplier's Scope of Work

The supply and delivery of ICT equipment includes the following:

ITEM	QUANTITY
1. Geotagging Equipment	2

V. SPECIFICATIONS OF DELIVERABLES

Below are the minimum specifications of the required items to be procured:

QTY	ITEM	SPECIFICATIONS
1	Geotagging Equipment	

	2 units	Operating System: Android 13
		Processor: Octa Core
		Memory: 128 GB internal memory with card slot
		Camera: Triple Rear (50 MP + 12 MP + 5MP); Single Front (32 MP)
		Connectivity: USB Type-C 2.0 / OTG with Wi-Fi 802.11, Bluetooth 5.3, GPS
		Battery: 5000 mAh non-removable
		At least 1 year warranty

VI. DURATION OF ENGAGEMENT

Delivery of services (procured items) is expected to be completed within forty-five (45) calendar days from the date the Contractor received the formal Notice to Proceed.

VII. SCHEDULE OF PAYMENTS

Payment of the items delivered shall be within thirty (30) days after receipt of the deliveries.

VIII. APPROVED BUDGET

The approved budget for the procurement of ICT equipment are the following:

- 1.) 2 units @ 14,500 Geotagging equipment - Php 70,000.00

This budget is inclusive of installation services, delivery, incidental expenses, VAT and other government fees.

IX. DELIVERY

Within thirty (30) working days' period shall the units be delivered. The Information and Communications Technology Unit (ICTU) and Property Unit shall accept delivery until 5:00 PM only, Monday to Friday.

The maximum deduction shall be ten percent (10%) of the amount of the Contract. Once the maximum is reached, the Procuring Entity shall rescind the Contract, without prejudice to other courses of action and remedies open to it.

X. ASSEMBLY, TESTING, AND ACCEPTANCE

The winning bidder shall deliver assembled items and test the ICT equipment to determine its functionalities, benefits, and compliance to the standard specifications. This must be done in the presence of PENRO Inspection Team in the presence of COA representative before the final acceptance of the items.


XI. DOCUMENTATION

On the day of the delivery, the winning bidder must provide Warranty Certificate covering the ICT equipment delivered.


XII. REFERENCES

PARTICULARS	DENR SPECIFICATIONS
1. Geotagging equipment	Approved Revised Project Procurement Management Plan CY 2024 – PENRO AND Monitoring & Enforcement Section as of January 3, 2024

Prepared by:


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