



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
 Provincial Environment and Natural Resources Office
 Agusan del Norte

REQUEST FOR QUOTATION/ PROPOSAL

(thru NEGOTIATED PROCUREMENT under SMALL VALUE PROCUREMENT , Sec. 53.9)
 (GOODS)

PR NO: 2023-12-322
 PR DATE 12/11/2023
 END-USE MANAGEMENT SERVICES DIVISION
 ABC: 259,534.80

MODE OF PROCUREMENT: SHOPPING
 RFQ NO: 2023-12-139
 DATE PREPARED: 12-13-2023
 CLOSING DATE: 12-18-2023
 CLOSING TIME: 08:00AM

Dear Sir/Ma'am

The Department of Environment and Natural Resources CARAGA Region, Brgy. Ambago, Butuan City is inviting of known qualificationssuppliers/distributors/contractors for a bid proposals covering the hereunder project:

ITEM NO	ARTICLE DESCRIPTION	QTY	UNIT	DENR ABC	SUPPLIER'S QUOTED PRICE (Php)	
					Unit Price	Total Price
	PROCUREMENT OF ICT EQUIPMENTS FOR P-ADN			259,534.80		
1	PRINTER ONLY (COLORED). SPEED:ISO 24734, A4 SIMPLEX (BLACK / COLOR): UP TO 9.0 ipm / 4.8 ipm* 1. PAPER HANDLING:NUMBER OF PAPER TRAYS: 1 PAPER HOLD CAPACITY: INPUT CAPACITY: UP TO 50 SHEETS OF PLAIN PAPER (75g/m2) MAXIMUM PAPER SIZE : 8.5 x 44" PAPER SIZES: A4, LETTER, LEGAL (8.5 x 14") PAPER FEED METHOD: FRICTION FEED PRINT MARGIN: 3mm TOP, LEFT, RIGHT, BOTTOM VIA CUSTOM SETTINGS IN PRINTER DRIVER **With warranty on parts & services**	18	PCS			
2	*SCANNER* COLOR DOCUMENTS SCANNER DUTY CYCLE UP TO 3,000 PAGES PER DAY SCAN SPEED UP TO 26ppm/52ipm (300dpi) ONE-PASS DUPLEX SCANNING DOCUMENTS CAPTURE PRO SOFTWARE SCAN 50gsm to 209gsm **With warranty on parts & services**	1	UNIT			
3	*Desktop Computer Set* - (BRANDED) intel core i3, 3.2Ghz, 8th Gen., 12MB Cache, 6 cores, 16GB DDR4, 512GB SSD, 1TB SATA HDD, 21.5" display screen LED Monitor, 4GB Dedicated graphics, Windows 10 Pro **With warranty on parts & services**	1	UNIT			
4	* PRINTER COLORED* 3 IN 1 FEATURE: PRINT, SCAN & COPY Copy Resolution: 600x600 dpi, Flat Bed Scanner, CIS, Optical Resolution: 600x1200 dpi, Max. Scan Area 216x297mm(8.5x11.7"), input Paper Capacity: up to 100 sheets plain papaer, Boarderless Printing . USB Connectivity 2.0, Windows: 10/7/7x64/8/8(32/64bit)/8 1/8.1x64/Vista/Vistax64/XP/XPx64/XP Professionalx64/MAC Osx 10.6.8 later. WARRANTY: 24 MONTHS OR 30,000 PAGES	1	UNIT			

5	EXTERNAL HARD DRIVE, 1TB 2.5" HDD USB 3.0 STORAGE: 1TB COLOR: BLACK / ORANGE	2	PCS		
	TOTAL			259,534.80	
	Documentary Requirements: (to be submitted together with the proposal)				
	1. Mayor's/Business Permit;				
	2. PhilGEPS Reg. Number/PhilGEPS Certificate;				
	3. PCAB License;				
	4. Latest Income Tax Return/ Tax Clearance; and				
	5. DTI Registration Certificate;				
	6. Omnibus Sworn Statement				

The Procuring Entity is inviting all suppliers/distributors/contractors to submit on specified date, a FINAL PROPOSALS from a legally, technically and financially capable suppliers/distributors/contractors.

The Procuring Entity shall draw up a list of at least three(3) suppliers/distributors/contractors of known qualifications which will submit proposal that meet the Procuring Entity's minimum technical requirement and should not exceed the ABC.

Interested suppliers/distributors/contractors may obtain application forms and further information from 8:00 A.M to 5:00 P.M., Monday to Friday at the BAC Secretariat's Office, DENR CARAGA Region, Brgy. Ambago Butuan City.

The deadline for the submission of bid proposals will be on **DECEMBER 18, 2023** Qualified proposals will be notified of award and contract execution.

The Department of Environment and Natural Resources CARAGA Region has the rights to reject any proposals, annul, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected suppliers/distributors/contractors in accordance with Sec.41 of Revised IRR9184


FE C. DACUMAS
DMO-V/Chief, TSD
BAC, Chair

Copy Received by: _____

Canvassed by: _____



TERMS AND CONDITIONS

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the Service
8. The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements
10. Payment shall be made in accordance with the Terms of Conditions of the Contract.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it