



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
 Provincial Environment and Natural Resources Office
 Agusan del Norte

REQUEST FOR QUOTATION/ PROPOSAL

(thru NEGOTIATED PROCUREMENT under SMALL VALUE PROCUREMENT , Sec. 53.9)
 (CATERING SERVICES)

PR NO: 2023-11-302
 PR DATE: 11-28-2023
 END-USER: MANAGEMENT SERVICES DIVISION
 ABC: 107,800.00

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT
 RFQ NO: 2023-11-123
 DATE PREPARED: 11-28-2023
 CLOSING DATE: 12-04-2023
 CLOSING TIME: 08:00AM

Dear Sir/Ma'am

The Department of Environment and Natural Resources CARAGA Region, Brgy. Ambago, Butuan City is inviting of known qualificationssuppliers/distributors/contractors for a bid proposals covering the hereunder project:

ITEM NO	ARTICLE DESCRIPTION	QTY	UNIT	DENR ABC	SUPPLIER'S QUOTED PRICE (Php)	
					Unit Price	Total Price
	PENRO-ADN YEAR-END ASSESSMENT CY-2023 CUM SALAMAT-PAALAM FOR RETIREES AND STRATEGIC PLANNING FOR FY-2024			107,800.00		
1	AM SNACKS	70	PAX			
	spaghetti					
	bread					
	softdrinks					
2	LUNCH	70	PAX			
	lumpia					
	pancit					
	humba					
	fresh fruits					
	rice					
	softdrinks					
	chicken cordon bleu					
	baked seafoods					
3	PM SNACKS	70	PAX			
	cupcake					
	softdrinks					
4	DINNER	70	PAX			
	beef mechado					
	tuna sinugba (tuna belly)					
	kinilaw tuna					
	rice					
	softdrinks					
	sotanghon					
	four season vegetables					
	DAY-2 (DEC.20, 2023)					
5	BREAKFAST	70	PAX			
	tocilog					
	floring coffee					
	rice					
	fish paksiw					

6	AM SNACKS	70	PAX		
	suman				
	sikwate				
7	LUNCH	70	PAX		
	fried chicken				
	fish tinola				
	bam-i				
	rice				
	fresh fruits				
	softdrinks				
	beef brocolli				
	oriental vegetables				
8	PM SNACKS	70	PAX		
	cassava cake & juice				
	FREE FLOWING COFFEE				
	FREE VIDEOKE USE				
	HALL NEAR AT THE BEACH**				
	TOTAL			107,800.00	
	Documentary Requirements: (to be submitted together with the proposal)				
	1. Mayor's/Business Permit;				
	2. PhilGEPS Reg. Number/PhilGEPS Certificate;				
	3. PCAB License;				
	4. Latest Income Tax Return/Tax Clearance; and				
	5. DTI Registration Certificate;				
	6. Omnibus Sworn Statement				

The Procuring Entity is inviting all suppliers/distributors/contractors to submit on specified date, a FINAL PROPOSALS from a legally, technically and financially capable suppliers/distributors/contractors.

The Procuring Entity shall draw up a list of at least three(3) suppliers/distributors/contractors of known qualifications which will submit proposal that meet the Procuring Entity's minimum technical requirement and should not exceed the ABC.

Interested suppliers/distributors/contractors may obtain application forms and further information from 8:00 A.M to 5:00 P.M., Monday to Friday at the BAC Secretariat's Office, DENR CARAGA Region, Brgy. Ambago Butuan City.

The deadline for the submission of bid proposals will be on DECEMBER 04, 2023 Qualified proposals will be notified of award and contract execution.

The Department of Environment and Natural Resources CARAGA Region has the rights to reject any proposals, annul, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected suppliers/distributors/contractors in accordance with Sec.41 of Revised IRR9184


FE C. DACUMOS
DMO-V/Chief, TSD
BAC, Chair

Copy received by: _____

Canvassed by: _____

TERMS AND CONDITIONS

1. Service Providers shall provide correct and accurate information required in this form
2. Service Providers may quote for any or all items, unless otherwise stated.
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest calculated and responsive offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the
8. The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements
10. Payment shall be made in accordance with the Terms of Conditions of the Contract.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it

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