



Date: May 03, 2023

REQUEST FOR QUOTATION/ PROPOSAL
(thru NEGOTIATED PROCUREMENT under SMALL VALUE PROCUREMENT , Sec. 53.9)
(CATERING SERVICES)

PR NO: 2023-05-095
PR DATE: MAY-03-2023
END-USER: MANAGEMENT SERVICES DIVISION
ABC: 91,400.00

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT
RFQ NO: 2023-05-031
DATE PREPARED: MAY 03, 2023
CLOSING DATE: MAY 08, 2023
CLOSING TIME: 08:00AM

Dear Sir/Ma'am

The Department of Environment and Natural Resources CARAGA Region, Brgy. Ambago, Butuan City is inviting of known qualificationssuppliers/distributors/contractors for a bid proposals covering the hereunder project:

ITEM NO	ARTICLE DESCRIPTION	QTY	UNIT	DENR ABC	SUPPLIER'S QUOTED PRICE (Php)	
					Unit Price	Total Price
	2ND QTR. PROVINCIAL MANAGEMENT CONFERENCE FOR CY 2023 CUM RETIREMENT CEREMONY "SALAMAT AT MABUHAY PROGRAM" (MAY 10, 2023)					
1	AM SNACKS	50	pax			
	CHICKEN EMPANADA & ORANGE JUICE					
2	LUNCH	50	pax			
	BROCCOLI & CHEEZE					
	ROASTED CHICKEN TERIYAKI					
	MONGOLIAN BEEF					
	MANGO TARTLET					
	PINAKBET ILOCOS					
	STEAMED RICE					
	SOFTDRINKS (MIX)					
3	PM SNACKS	50	pax	91,400.00		
	TUNA SANDWICH W/ CHIPS					
4	DINNER	120	pax			
	CRAB & CORN SOUP					
	RELIENONG MANOK					
	SLOW ROAST BEEF CALDERETA					

	DOUBLE UBE PETIT FOURS						
	STEAMED RICE						
	STEAMED RICE						
	SOFTDRINKS (MIX)						
	NOTE:						
	W/ SOUND SYSTEM, FREE FLOWING COFFEE, WITH FREE VENUE						
	DESSERT STATION						
	STAGE DECORATION & TARP						
	Documentary Requirements: (to be submitted together with the proposal)						
	1. Mayor's/Business Permit;						
	2. PhilGEPS Reg. Number/PhilGEPS Certificate;						
	3. PCAB License;						
	4. Latest Income Tax Return/ Tax Clearance; and						
	5. DTI Registration Certificate;						
	6. Omnibus Sworn Statement						

The Procuring Entity is inviting all suppliers/distributors/contractors to submit on specified date, a FINAL PROPOSALS from a legally, technically and financially capable suppliers/distributors/contractors.

The Procuring Entity shall draw up a list of at least three(3) suppliers/distributors/contractors of known qualifications which will submit proposal that meet the Procuring Entity's minimum technical requirement and should not exceed the ABC.

Interested suppliers/distributors/contractors may obtain application forms and further information from 8:00 A.M to 5:00 P.M., Monday to Friday at the BAC Secretariat's Office, DENR CARAGA Region, Brgy. Ambago Butuan City.

The deadline for the submission of bid proposals will be on May 08, 2023 Qualified proposals will be notified of award and contract execution.

The Department of Environment and Naturl Resources CARAGA Region has the rights to reject any proposals, annul, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected suppliers/distributors/contractors in accordance with Sec.41 of Revised IRR9184


 FE C. DACUMAS
 DMO-V/Chief, TSD
 BAC, Chair

Copy Received by: _____

Canvassed by: _____

TERMS AND CONDITIONS

1. Service Providers shall provide correct and accurate information required in this form
 2. Service Providers may quote for any or all items, unless otherwise stated.
 3. Price quotation/s must be valid for a period of sixty (60) calendar days from the closing date.
 4. Price quotation/s, to be dominated in Philippine Pesos shall include all taxes, duties and/or levies payable.
 5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
 6. Award of Contract shall be made to the lowest calculated and responsive offer which complies with the minimum technical specifications and other terms and conditions stated herein.
 7. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the authorized representative of the
 8. The item/s and/or services shall be delivered according to the requirements specified herein/attached Terms of Reference.
 9. The DENR shall have the right to review/examine submissions relative to the project to confirm conformity to the project requirements
 10. Payment shall be made in accordance with the Terms of Conditions of the Contract.
 11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of contract not delivered within the prescribed completion period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it
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